SANATAN DHARM COLLEGE MUZAFFARNAGAR
(Affiliated to Maa Shakumbhari University, Saharanpur)

विद्ययामृतमश्नुते

**NATIONAL INSTITUTIONAL RANKING FRAMEWORK (NIRF)**
**A MEETING UNDER THE AEGIS OF IQAC**
**Academic Session: 2026-27**
**NOTICE**

All the members of the NIRF Committee are hereby informed that a meeting is scheduled to be held on 08th October 2026 (Thursday) at 12:45 pm in the IQAC Room of the college. The meeting will be coordinated by the IQAC and NIRF Coordinators. All NIRF Committee members are requested to attend the meeting positively and participate in the discussion regarding NIRF-related activities, data collection, documentation and preparation for the NIRF ranking process.

**Agenda of the Meeting**

The following agenda items are proposed for discussion and necessary action:

1. Collection and compilation of institutional data.
2. Allotment of work regarding various parameters of NIRF to faculty members.
3. Send the word files of parameters of NIRF to assigned faculty members.
4. Preparation of data related to Teaching, Learning and Resources (TLR).
5. Compilation of Research and Professional Practice (RP) data, including publications, patents, projects and consultancy.
6. Collection of Graduation Outcomes (GO) data, including examination results, placements and higher education progression.
7. Compilation of Outreach and Inclusivity (OI) data, including gender diversity, regional diversity and economically/socially disadvantaged students.
8. Preparation of Perception (PR) related information and institutional outreach activities.

The meeting commenced with the permission of the Chairperson. The NIRF Coordinator briefed the members about the importance of institutional participation in the National Institutional Ranking Framework and the need for accurate, transparent and timely submission of institutional data.

**Action Taken/Responsibility Matrix:**

- The following assigned responsibilities were distributed to faculty members-
    1. Student enrollment and admission data
    2. Faculty qualifications and experience
    3. Research publications and citations
    4. Patents and funded projects
    5. Examination results and pass percentage
    6. Placement and higher education data
    7. Financial expenditure and budget
    8. Gender and social diversity data
    9. Institutional perception and outreach

**(Prof. Shruti Agrawal)**
**IQAC Coordinator**

IQAC

Sanatan Dharm College, Muzaffernagar.

Date - 08-10-2026

NIRF MEETIENG, UNDER THE AEGIS OF IQAC

| नाम | हस्ताक्षर |
|---|---|
| प्रो. शुचि अग्रवाल | शुचि अग्रवाल |
| डॉ सीरता ढाका | Sarita |
| पवन तिवारी | |
| Dr. Anup Patel | Anup |
| Shalini Kushwaha | Shalini |
| Dr. Arun Ratn | Arun |
| Dr. Gaurav Bharti | |
| Bhupesh Jangir | Bhupesh |
| Shiv Dhiman | |
| Madan Lal Chauhan | |
| Dr Savita | |
| Aashna Gupta | Aashna |

**Prof. Suchi Agarwal**
Convenor, IQAC

विद्ययामृतमश्नुते

**SANATAN DHARM COLLEGE MUZAFFARNAGAR**
**(Affiliated to Maa Shakumbhari University, Saharanpur)**

ACCREDITED WITH GRADE A NAAC

**Date:** 23 Oct 2026

# INTERNAL QUALITY ASSURANCE CELL (IQAC)

## NOTICE

All members of the Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting will be held on 24-10-2026 at 12:00 Noon in the IQAC Room to discuss matters related to faculty promotions, enhancement of e-content and preparation of departmental data for the upcoming AQAR.

Agenda

1. Discussion on Due Promotions:
   To discuss the promotions of faculty members that are due and review the requirements and documentation for the same.
2. Enhancement of E-Content:
   To discuss measures for increasing the availability of digital learning resources in the form of video and audio lectures to facilitate students' learning and strengthen the institution's e-content repository.
3. Formatting and Scanning of Departmental Data for AQAR 2025-26:
   To discuss the proper formatting, compilation and scanning of departmental data and supporting documents for the academic session 2025-26 to ensure systematic documentation and preparation of the upcoming Annual Quality Assurance Report (AQAR).

All IQAC members are requested to attend the meeting punctually and actively participate in the discussion.

**Prof. Suchi Agarwal**
Convenor, IQAC

S.D. COLLEGE MUZAFFARNAGAR IQAC INTERNAL QUALITY ASSURANCE CELL

# MINUTES OF THE MEETING

**Date:** 24-10-2026
**Time:** 12:00 Noon
**Venue:** IQAC Room

A meeting of the Internal Quality Assurance Cell (IQAC) was held on **24 October 2026 at 12:00 Noon in the IQAC Room** to discuss matters concerning faculty promotions, enhancement of digital learning resources and systematic documentation of departmental data for the preparation of the Annual Quality Assurance Report (AQAR) for the academic session 2025-26.

The meeting commenced with a welcome address by the IQAC Convenor, followed by detailed deliberations on the agenda items.

**Agenda Item 1: Discussion on Due Promotions of Faculty Members**

The members discussed the promotions of faculty members that are due and deliberated upon the requirements, eligibility criteria and documentation to be completed in this regard. The importance of timely processing of promotion-related cases and proper maintenance of relevant academic and administrative records was emphasized.

It was suggested that the concerned faculty members should be informed about the necessary documentation and procedural requirements so that their promotion cases may be processed smoothly.

**Agenda Item 2: Enhancement of E-Content in the Form of Video and Audio Lectures**

The members discussed the need to strengthen the institution's digital learning resources by increasing the availability of e-content for students. It was emphasized that faculty members should be encouraged to prepare and upload subject-related video lectures, audio lectures and other digital learning materials to facilitate accessible and effective teaching-learning practices.

The members highlighted that e-content would provide students with additional learning support and enable them to access academic resources beyond classroom teaching. It was also suggested that departments should maintain proper records of the digital content developed and shared by their faculty members.

**Agenda Item 3: Formatting and Scanning of Departmental Data for AQAR 2025-26**

The members discussed the formatting, compilation and scanning of departmental data collected for the academic session 2025-26 in connection with the preparation of the upcoming Annual Quality Assurance Report (AQAR).

It was emphasized that all departmental information should be arranged in a uniform and systematic format. The supporting documents, reports, photographs, activity records and other relevant evidence should be properly scanned, clearly labelled and maintained in digital form for easy accessibility and verification.

The members also stressed the importance of ensuring the accuracy, completeness and consistency of the information before its final submission to the IQAC.

**Conclusion**

The members agreed to extend their cooperation in implementing the decisions taken during the meeting. The IQAC Convenor emphasized the importance of timely completion of promotion-related documentation, continuous enhancement of e-content and systematic digital preservation of departmental records for institutional quality enhancement.

Prof. Shruti Agarwal
Convenor, IQAC

S.D. COLLEGE MUZAFFARNAGAR
IQAC
INTERNAL QUALITY ASSURANCE CELL

विद्ययामृतमश्नुते

# सनातन धर्म कॉलेज, मुजफ्फरनगर।

कार्यक्रम का नामः IQAC Meeting

दिनांकः 24.10.2026

| क्र.सं. | शिक्षक का नाम | हस्ताक्षर | क्रम.सं. | शिक्षक का नाम | हस्ताक्षर |
|---|---|---|---|---|---|
| 1 | Prof. Suchi Agarwal | | 34 | | |
| 2 | Sonakshi Dhiman | | 35 | | |
| 3 | Dr. Gaurav Bharti | | 36 | | |
| 4 | Dr. Santosh kumar Yadav | | 37 | | |
| 5 | Lt. Ajay | | 38 | | |
| 6 | Dr. Arun Ratn | | 39 | | |
| 7 | HARSH KUMAR | | 40 | | |
| 8 | Shalini Kushwaha | | 41 | | |
| 9 | Shivani Maurya | | 42 | | |
| 10 | Vashna Gupta | | 43 | | |
| 11 | Dhruv Kr Gupta | | 44 | | |
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