

20-01-2026

## NOTICE

All the members of the Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting is scheduled as per the details below:

**Date:** 21-01-2026

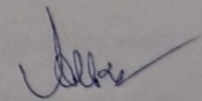
**Time:** 02:30 PM

**Venue:** IQAC Room

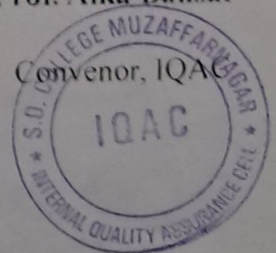
### Agenda of the Meeting:

1. Consideration of the promotion case of Dr. Divya Bakshi, including verification of documents uploaded on the Samarth Portal and their cross-checking with hard copies.
2. Analysis and review of data to be uploaded on the UP-PRAMAN Portal.
3. Planning and organization of Annual Athletic Meet – 2026.
4. Planning and organization of Annual Cultural Programme (Vaarshikotsava – 2026).

All members are requested to kindly make it convenient to attend the meeting and come prepared with relevant documents and inputs.



**Prof. Alka Bansal**



## MINUTES OF THE MEETING

**Date:** 21-01-2026

**Time:** 02:30 PM

**Venue:** IQAC Room

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 21st January 2026 at 02:30 PM in the IQAC Room under the chairpersonship of the IQAC Convenor, Prof. Alka Bansal.

### **Agenda 1: Consideration of Promotion Case of Dr. Divya Bakshi**

The members resolved to conduct a detailed review of the documents submitted by Dr. Divya Bakshi for promotion. The documents uploaded on the Samarth Portal will be duly verified and cross-checked with the corresponding hard copies. Subject to their satisfactory verification, the committee agreed to recommend the promotion case for further processing in line with institutional and regulatory guidelines.

### **Agenda 2: Analysis and Review of Data for UP-PRAMAN Portal**

The members examined the data intended for upload on the UP-PRAMAN Portal. It was noted that while most departments possess the required data, certain entries need updating and proper documentation. The committee resolved to direct all concerned departments to complete and submit their data within a stipulated timeframe to ensure accuracy and timely submission.

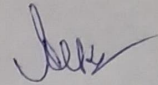
### **Agenda 3: Planning and Organization of Annual Athletic Meet – 2026**

The committee discussed the organization of the Annual Athletic Meet – 2026. It was decided to constitute an organizing committee for the smooth conduct of the event. Tentative dates were proposed, and responsibilities were assigned to faculty members for various activities such as logistics, student participation, and event coordination.

### **Agenda 4: Planning and Organization of Annual Cultural Programme (Vaarshikotsava – 2026)**

The planning for the Annual Cultural Programme (Vaarshikotsava – 2026) was discussed in detail. The members emphasized the need for active student participation and proposed forming sub-committees for cultural events, stage management, publicity, and discipline. The programme

will be organized on a suitable date, to be finalized in consultation with the college administration.



**IQAC Convenor**

Prof. Alka Bansal

Sanatan Dharm College

Muzaffarnagar

