SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

SANATAN DHARM COLLEGE

SANATAN DHARM COLLEGE BHOPA ROAD MUZAFFARNAGAR
251001
www.sdcollegemzn.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sanatan Dharm College, was founded in 1949 by the Sanatan Dharm College Association. Initially affiliated to Agra University, then to C.C.S. University Meerut, is now recognized as a prominent institution of Maa Shakumbhari University, Saharanpur. It is situated in Muzaffarnagar (U.P.) and has a history of being one of the foremost colleges of western U.P. since the time it was affiliated to Agra University. At present 5566 students are enrolled in the college and 35 UG and PG subjects are being offered. The college also has study center of IGNOU and NTT. Due to inevitable circumstances the college could not apply for accreditation but has now resolved to offer itself for assessment and accreditation by NAAC. Renowned as a reputable educational institution, Sanatan Dharm College excels in providing higher education in various fields such as Science, Arts, and Commerce. It offers both undergraduate and postgraduate programs in a wide range of subjects. In recent times, the college has expanded its academic offerings by introducing self-financed courses in B.Com., M.Sc. in H.Sc. (Food & Nutrition, Clothing & Textiles), B.P.Ed., and B.Voc. (I.T.). The college has also gained recognition for its significant research contributions across multiple disciplines.

The glorious past of the college has been an inspirational factor in the desire to make the present and the future of the college bright and magnificent. In alignment with its objective of fostering competent, ethical, and committed individuals for the betterment of the nation, Sanatan Dharm College has proactively prepared for evaluation by a Peer Team from NAAC. This evaluation aims to transform the college's resources, ideas, and plans into tangible achievements. The faculty members engaged in this endeavor have diligently gathered essential information and sought feedback from various departments. Regular meetings have been held to discuss and implement action plans, ensuring that decisions are effectively communicated to all relevant stakeholders. The college's management, administrative office, teaching staff, and library have actively participated in the quality assurance process at different levels.

Vision

Our College aims to be an institution dedicated to producing tolerant, virtuous, responsible and productive human resource thereby contributing to a better global society.

Mission

- *To impart value based, high quality comprehensive and meaningful education to all students.*
- *To provide an environment in which students discover and realize their full potential.*
- *By maintaining an optimum teaching/ learning environment, the college aims to provide the opportunity for students to be successful and develop in them a passion for learning.*
- *In order to prepare the students to live in and contribute to a changing world, the college aims to provide a balanced academic, cultural and social atmosphere to cater to the needs of individuals, from diverse backgrounds from the community.*
- *To aim at the broader development of complete personality of the students.*
- *To empower all students to apply their acquired skills and knowledge and to rely upon their personal attributes to lead productive lives and to become contributing members for the global community.*

- *To treat each student as an individual and teach him/her to function as a productive member of the society.*
- *To sustain a caring, supportive climate throughout the college to produce responsible citizens.*

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- *The campus of the college extends over an area of 22.07 acres (109,868 square yards).*
- *It is situated on the main road of the city and is very near to the railway station and bus stand.*
- *The clean and green campus with blooming flowers is contributive in promoting the academic atmosphere in the college.*
- *The college has the privilege of being certified by ISO (ISO 9001:2015 & ISO 14001:2015) and recognized as an active centre of Electronics & ICT, IIT Roorkee.*
- *The college campus is pollution free, it's an automobile free campus, there is a big parking area outside the college (Separate parking for students and staff).*
- *The college possesses a huge auditorium with a seating capacity of almost 800 persons.*
- *The college is successfully running 15 PG, 08 UG programs and 13 PhD program. The B.Voc. (IT) program is running in the college under the NSQF Scheme of UGC as a vocational course.*
- *It has a transparent admission policy.*
- *Most of the departments are research centers and the college promotes research activities.*
- *The College has a highly dedicated workforce of competent and well-qualified teachers.*
- *There is a favourable and disciplined teaching learning environment.*
- *There are various committees involving teaching and non-teaching staff for decentralized administration.*
- *The College offers various laboratory facilities to improve the technical skills of UG and PG students by providing hands-on-experience. Add-on certificate courses are also beneficial and open for all students.*
- *A skill development centre has been developed for the students and community.*
- *English language lab is established to make the communication skills, soft skills and job skills of the students strong.*
- *ERP is implemented in major operations like admission, administration, fee and examination.*
- *E-Park is established where students can access computer and net facility along with space for reading and writing.*
- *One unique feature of our college is its android app "**SD PG College**".*
- *Tie-ups with industries and NGO's help the students to gain knowledge and indulge in community services.*
- *MoU's are signed with many institutions and agencies.*
- *Many organizations and ministers have awarded letters of appreciation to the college.*

Institutional Weakness

- *The College is facing a shortage of teaching staff due to the significant increase in the number of students.*
- *The College has old and non-functional instruments/machines due to lack of grants from any government funding agencies. They need to be replaced/ purchased to maintain the quality of*

laboratory experiments.
- *The present lab infrastructure requires to be upgraded along with the modernization of the existing facilities as per the demand of the New Education Policy 2020 for practical purposes.*

Institutional Opportunity

- *ICT tools have been facilitated to all the teaching departments; Eleven smart boards have been installed to provide opportunity for the students to learn in a digitally sound environment.*
- *The College offers abundant opportunities for students to develop and excel in their academic pursuits as well as other related fields beyond the traditional classroom teaching.*
- *The College frequently organizes seminars and workshops where students have the chance to interact with experts in their fields and learn from their seniors in the subject.*
- *The College works in collaboration with other organizations for student training purposes which provide adequate opportunities to the students.*
- *The departmental libraries offer convenient access to reference books and textbooks for students within their respective departments.*
- *The college provides opportunities for students interested in sports to rise and shine. The college has the biggest playground in the city.*
- *The cultural programs and co-curricular activities like quiz, debate, essay competitions poster making etc. hone the mental and social abilities of the students.*
- *There is an open Gym and an Indoor Gym facility open for all.*
- *The college can open more self-financed programmes especially professional.*
- *The College ensures the provision of sufficient medical facilities to both students and staff through a medical institute located on the campus.*

Institutional Challenge

- *Rural Background of the students is a hindrance in acquiring proficiency in English language.*
- *Due to lack of proper transportation facilities the attendance of students is poor.*
- *The College must generate sufficient resources and implement effective mechanisms to address and eliminate its weaknesses.*
- *There is a big challenge in relation to the student's job placement after completion of their respective degree courses.*
- *Another major challenge the college faces is the lack of sufficient grants and funds from the government agencies to organize seminars, workshops and conferences. And to upgrade the existing infrastructure as well as laboratory facilities.*
- *The space of the reading room for students in the library is insufficient as compared to the large number of students.*

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

As an affiliated college of Maa Shakumbhari University Saharanpur, Sanatan Dharm College adheres to the curriculum set by the university. The college lays emphasis on the teaching of syllabus within the stipulated

time. The teachers take attendance regularly and students are motivated to attend the classes. To maintain discipline and bar the influence of outsiders identity cards are checked by proctorial board and students are expected to come in proper college uniform. Faculty members from Sanatan Dharm College have served as members of the Board of Studies at the university. At the commencement of the new session a meeting of Staff Council is convened to ensure effective curriculum planning and delivery through a well-planned and documented process. An Academic Calendar is prepared and discussed in the Staff Council meeting and after that all the Heads of the Departments conduct a departmental meeting to ensure effective implementation of Academic Calendar on departmental level. Timetable is discussed and papers are allocated. Orientation programmes for students are held. The College offers undergraduate and post-graduate courses in Arts, Science and Commerce streams. In accordance with the guidelines of NEP 2020, students have the flexibility to choose subject combinations that align with their interests and career goals. They also have the opportunity to migrate from one academic stream to another, within certain limitations.

Efforts to enrich the curriculum have been made by emphasizing practical components in relevant subjects. Additionally, students are exposed to physical education and environmental education to foster the development of their personalities in all aspects. These initiatives aim to provide a well-rounded educational experience for the students.

Numerous Add on courses are conducted by different departments that provide an additional edge. In order to enhance employability, courses in Computer Application and B.Voc. (IT) are being run in the College. All the departments in the college are using ICT tools for the benefit of the students. Furthermore, the college has implemented a feedback system to gather inputs from students. These inputs are utilized in the planning and implementation of improvements across various aspects of the curriculum.

Teaching-learning and Evaluation

The admission process at Sanatan Dharm College for various courses is conducted in a fair and merit-based manner. The college adheres to state government regulations regarding the reservation of seats for different sections of society. Admissions at Sanatan Dharm College are open to applicants from all classes. Differently-abled students, sports persons, students with NSS and NCC certifications, as well as Rovers and Rangers, receive benefits through the provision of weightage during the preparation of merit lists. Financial assistance is provided to students from economically weaker sections through scholarships, fee reimbursements facilitated by the State Government, and financial aid in the form of Free-ships. We have highly qualified and competent teachers who excel in their profession. The students can always approach the teachers in the departments to clarify doubts or seek advance information on topics of their concern. Remedial classes for slow learners are arranged. Special arrangements are made for physically disabled examinees during the university examination like wheel-chair, scribe etc. Lecture sessions are made more and more interactive by involving students in different activities like Projects/Surveys, Demonstrations, Lab work, Group Discussions, Seminars and Presentations. Practicals play a significant role in relevant subjects, providing students with exposure to real-world applications and the latest techniques. They are encouraged to visit the library and use the internet to access study materials.

To enhance the teaching-learning process ICT tools are used. During Covid, Online classes were conducted using WhatsApp, Google Meet and Zoom etc.

The Internal Examinations and University Examinations evaluate the program outcomes. Co-curricular activities are also aligned with Course Objectives (COs) and Program Outcomes (POs).

The College takes great pride in the accomplishments of its alumni who have excelled in various fields. The teachers at the college actively engage in self-appraisal. The college has implemented a formal feedback system to enhance the involvement of all stakeholders in the ongoing process of reform and improvement.

Research, Innovations and Extension

Sanatan Dharm College serves as a research hub for various disciplines, including Physics, Mathematics, Hindi, English, Geography, Sanskrit, Economics, History, Zoology, Political Science, Botany, Chemistry, and Commerce. The College encourages and supports research endeavors by offering skilled supervisors, well equipped laboratories, a comprehensive library with access to INFLIBNET and ICT tools. To foster a conducive research environment, the College has established a research committee responsible for addressing research-related matters and cultivating an atmosphere that is conducive to research activities within the institution. Certain subjects in the curriculum have dissertations and project reports. Teachers actively participate in seminars and workshops, where they present their research papers and strive to have them published in esteemed journals. The College's diverse academic streams enable convenient access to local resources, facilitating the progress of research scholars. Most professors actively mentor and guide these scholars in their respective areas of expertise.

Faculty members' engagement with external universities and institutions broadens research perspectives and fosters exploration in diverse areas of study. The College's focus on local issues facilitates thorough investigations, leading to insightful and well-informed solutions for immediate neighborhood problems. The College proactively offers assistance and support to the community and society, unsolicited. Apart from various postgraduate-level seminars organized by departments, the College has successfully conducted one National Seminar and one National Webinar. Additionally, faculty members have authored noteworthy books in their respective areas of interest, providing valuable resources to the academic community.

Every year, the NSS units of the college undertake village camping programs, making noteworthy contributions to nation-building. They actively engage in initiatives such as promoting women's literacy and empowerment, protecting the environment, ensuring road safety, and advocating for human rights. This interaction between students and society has proven to be mutually beneficial. The students gain firsthand experience of rural life in India while their work generates social awareness among communities residing at a considerable distance from the city. The College also has NCC units for girls and boys and Rovers-Rangers. NCC cadets are actively involved in cleanliness and plantation drives, in organizing rallies, blood donation camps and electoral awareness programs.

Infrastructure and Learning Resources

The College occupies a vast campus area of 22.07 acres and offers a wealth of infrastructure and learning resources. The administrative block and library are centrally located. There are 53 classrooms, two seminar halls and 32 labs for different subjects; Physics (05), Chemistry (04), Botany (01), Zoology (03), Geography (04), Physical Education (01), B.Sc. Home Science (04), M.Sc. Home Science (02), Computer Application (01), B.Voc.(IT) (01), Drawing (02), Mathematics (01), English Language Lab (01) and B.P.Ed. (02).

A skill development center, equipped with fifty modern computers and internet connectivity, has been set up for both college students and external individuals to learn computer fundamentals. An e-resource center for girls has been running in the computer lab of department of home science. There are ten computers in the library for

direct access of the students. Besides this there is an e-park. All the systems accessible to students are protected by firewall to prohibit access of illegal sites.

There are eleven smart boards in the College. Most of them have been installed in the laboratories. Zoology department has an animal museum as well as a distinctive insect collection. There is a botanical garden with a dazzling fountain. The College provides comprehensive sports facilities, including a yoga center, meditation room, well-maintained fields, courts, both indoor and outdoor gymnasiums, and four generator sets for uninterrupted power supply. Ramps and washrooms for disabled students have been built. The college also has a Solar Panel rooftop system of 40kW. The College offers purified drinking water through water coolers. The library and office have been automated. The number of washrooms for students and Staff members are adequate in number and well maintained. They are regularly cleaned and are hygienic. The College has a Boys' and Girls' Hostel as well as 10 Staff Quarters. The college also owns a large auditorium (almost 800 seats) and two halls with proper sound system to conduct activities and seminars. There is a display board which showcases all the upcoming events and information. Renovation and construction work takes place as and when needed in the College.

Student Support and Progression

The primary objective of the College is to support students in their holistic development, particularly in their career advancement. The College strives to facilitate students' progression to higher qualifications and suitable positions. Notably, photographs of previous year's top performers are published to acknowledge their achievements and inspire others. The prospectus serves as a comprehensive guide, providing students with essential information including eligibility criteria, merit calculation rules, and details of the fee structure. Scholarships and fee reimbursement are provided by the State Government to all students in accordance with guidelines laid down by it. Some assistance in the form of fee concession is provided by the College administration to students belonging to economically weaker section. The College provides optimal facilities for students to engage in community work, sports meets, and other extracurricular activities alongside their studies. It has dedicated NSS and NCC units for boys and girls, while the Department of Physical Education and Sports conducts various sports activities. The College provides financial assistance to students to participate in sports competitions at different venues. Our students have won many awards and medals at National and International levels in the field of Sports. The College publishes a magazine called "Kaumudi" to showcase the creative talents of its students. A Career Counseling Cell operates to assist students in exploring and pursuing employment opportunities. The Proctorial board ensures a disciplined and ragging-free environment, promoting the constructive growth of students. Wearing the college uniform and carrying ID cards is mandatory for students to prevent unauthorized individuals from entering the premises.

There is a Student Grievance Redressal Cell for timely redressal of problems of students. The presence of postgraduate courses, B.Voc.(IT), and B.P.Ed. programs enables students to pursue higher degrees and vocational training. Many students from different departments have qualified NET and JRF, while several of them have distinguished themselves in other competitions like GATE and many State Government examinations. The Alumni Association in the College has been formed. Alumni meet has been organized. The Alumni Association has been registered as a trust and its constitution has been drafted.

Governance, Leadership and Management

S.D. College and its management committee are committed to realizing their vision of nurturing tolerant,

virtuous, responsible, and productive human resources. They strive to provide a meaningful, value-based education and create an environment where students can explore and achieve their full potential. The management committee comprises competent, enlightened, and open-minded members. The President, Secretary, and committee members hold regular meetings with the Principal, who maintains continuous communication with the teachers and students.

In addition to personal meetings, email and telephonic communication are utilized to maintain a smooth flow of information vertically and horizontally within the College. This practice establishes both formal and informal channels for coordinating academic and administrative planning, ensuring that the leadership and other components of the College work harmoniously towards the common goal. The College strives to implement plans to achieve its vision, bolstering academic activities in terms of quality and quantity through administrative reforms and management policies. Efforts have been made to improve the efficiency and punctuality of salary disbursements. Teachers are given liberal opportunities to participate in refresher courses and faculty development programs. Significant resources have been allocated to renovate the College's infrastructure, including the installation of power backup systems. Furthermore, ICT tools have been introduced and are gradually being integrated across departments for wider utilization. Financial conduct of the College is regularly audited by the competent authorities. The college is regularly trying to improve the quality of not only the academics but also the overall environment of the institute. The compound of the college is turning greener every day. The green audit is a testimony to this fact. Energy audits are also done and recently solar power panels have been installed. To attain academic excellence, the College receives and analyzes self-appraisal reports from all teachers. The inclusion of the Internal Quality Assurance Cell (IQAC) in the planning and evaluation process has enhanced the systematic academic auditing of the College.

Institutional Values and Best Practices

The College has taken innovative measures to promote a healthy environment and adopt best practices for social progress. It takes pride in its green and vehicle-free campus, providing a beautiful and eco-friendly atmosphere that stakeholders thoroughly enjoy. The presence of tall trees, well-maintained lawns, trimmed hedges, and vibrant flowers creates a positive ambience for all individuals. Initiatives such as the Eco-club, proper waste disposal through dustbins, strict prohibition of smoking and plastic use, as well as efforts to conserve power and water, contribute to a clean and wholesome environment. The building has been renovated to enhance the influx of natural light and improve ventilation in classrooms, laboratories, and departments.

The college is fully in surveillance by CCTV cameras installed at every important point to ensure the security of college family specially the females. The college serves the growing needs of education of girl students of the region and enables them to pursue their studies freely. In keeping with its objective of Women Empowerment, the college encourages the girls to spread their wings in all dimensions of a healthy college life. The College has installed energy-efficient CFL, LED, and mast lights, while also adopting measures to conserve energy. Regular plantation activities are also practiced within the College premises. The College follows several best practices, including:

1.Empowering Women through Comprehensive Education.

2. Go Green: Towards sustainable and clean college campus.

Teachers are granted the freedom to engage in research and incorporate their newfound knowledge into their teaching methods, making the learning experience more modern and productive. Recognizing academic

excellence, the College publishes the photographs and names of top-performing students. The College magazine, "Kaumudi," showcases the creative talent of both faculty and students. Cultural programs and debates further foster an environment of creative innovation. Sports enthusiasts are rewarded and provided with necessary facilities, leading them to achieve success in competitions at various levels. Additionally, the College has various functional cells, including career counseling, grievance redressal, minority, OBC, and women cells, to cater to diverse needs and concerns of the students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SANATAN DHARM COLLEGE
Address	SANATAN DHARM COLLEGE BHOPA ROAD MUZAFFARNAGAR
City	MUZAFFARNAGAR
State	Uttar pradesh
Pin	251001
Website	www.sdcollegemzn.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sudhir Kumar	0131-2602354	9897644464	-	principalsdcollege mzn@gmail.com
Associate Professor	MAMTA SHYAM	0131-2604053	9837979922	-	naac@sdcollegemz n.ac.in

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Uttar pradesh	Choudhary Charan Singh University	[View Document](#)
Uttar pradesh	MAA SHAKUMBHARI UNIVERSITY SAHARANPUR	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	24-06-1970	[View Document](#)
12B of UGC	24-06-1970	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
NCTE	[View Document](#)	02-05-2016	9999	One time recognition is granted by the NCTE hence the maximum accepted value has been put in the validity tab of the portal

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus					
Campus Type	**Address**		**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	SANATAN DHARM COLLEGE BHOPA ROAD MUZAFFARNAGAR		Semi-urban	89314.12	21633.84

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BCom,Commerce	36	Intermediate or equivalent	English + Hindi	300	419
UG	BSc,Home Science	36	Intermediate or equivalent	English + Hindi	60	78
UG	BCom,Commerce Self Finance	36	Intermediate or equivalent	English + Hindi	180	184
UG	BPEd,Bachelor Of Physical Education	24	Graduation	English + Hindi	100	37
UG	BVoc,Bvoc Information Technology	36	Intermediate or equivalent	English + Hindi	60	56
UG	BA,English Economics Geography Hindi History Pol Sci Phy Edu Sanskrit Drawing Lib Sci	36	Intermediate or equivalent	English + Hindi	480	661
UG	BSc,Chemistry Physics Mathematics Statistics	36	Intermediate or equivalent	English + Hindi	240	224

	Computer Application					
UG	BSc,Chemistry Botany Zoology	36	Intermediate or equivalent	English + Hindi	80	85
PG	MA,Economics	24	Graduation	English + Hindi	60	44
PG	MA,English	24	Graduation	English	60	43
PG	MA,Geography	24	Graduation	English + Hindi	30	25
PG	MA,Hindi	24	Graduation	Hindi	60	38
PG	MA,History	24	Graduation	English + Hindi	60	62
PG	MA,Political Science	24	Graduation	English + Hindi	60	57
PG	MA,Sanskrit	24	Graduation	Hindi,Sanskrit	60	33
PG	MCom,Commerce	24	Graduation	English + Hindi	60	63
PG	MSc,Physics	24	Graduation	English	20	19
PG	MSc,Chemistry	24	Graduation	English	20	22
PG	MSc,Zoology	24	Graduation	English	20	22
PG	MSc,Mathematics	24	Graduation	English	60	53
PG	MCom,Commerce Self Finance	24	Graduation	English + Hindi	60	65
PG	MSc,Msc Home Science Clothing And Textile	24	Graduation	English	20	9
PG	MSc,Msc Home Science Food	24	Graduation	English	20	22

	And Nutrition					
Doctoral (Ph.D)	PhD or DPhil ,Economics	36	Post Graduation	English + Hindi	6	0
Doctoral (Ph.D)	PhD or DPhil,English	36	Post Graduation	English	12	0
Doctoral (Ph.D)	PhD or DPhil ,Geography	36	Post Graduation	English + Hindi	6	1
Doctoral (Ph.D)	PhD or DPhil,Hindi	36	Post Graduation	Hindi	12	1
Doctoral (Ph.D)	PhD or DPhil,History	36	Post Graduation	English + Hindi	12	0
Doctoral (Ph.D)	PhD or DPhil,Political Science	36	Post Graduation	English + Hindi	18	0
Doctoral (Ph.D)	PhD or DPhil,Sanskrit	36	Post Graduation	Hindi,Sanskrit	18	3
Doctoral (Ph.D)	PhD or DPhil ,Commerce	36	Post Graduation	English + Hindi	6	0
Doctoral (Ph.D)	PhD or DPhil,Physics	36	Post Graduation	English	6	0
Doctoral (Ph.D)	PhD or DPhil ,Chemistry	36	Post Graduation	English	12	0
Doctoral (Ph.D)	PhD or DPhil ,Zoology	36	Post Graduation	English	6	0
Doctoral (Ph.D)	PhD or DPhil ,Botany	36	Post Graduation	English	6	0
Doctoral (Ph.D)	PhD or DPhil ,Mathematics	36	Post Graduation	English	12	1

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				113			
Recruited	1	0	0	1	0	0	0	0	47	37	0	84
Yet to Recruit	0				0				29			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				29			
Recruited	0	0	0	0	0	0	0	0	7	20	0	27
Yet to Recruit	0				0				2			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				71
Recruited	41	6	0	47
Yet to Recruit				24
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	11	1	0	12
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				3
Recruited	1	0	0	1
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	1	0	0	0	0	0	0	0	0	1
Ph.D.	7	6	0	4	8	0	18	10	0	53
M.Phil.	0	0	0	0	0	0	2	0	0	2
PG	0	0	0	0	0	0	15	12	0	27
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	8	20	0	28
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1772	0	0	0	1772
	Female	2791	0	0	0	2791
	Others	0	0	0	0	0
PG	Male	292	0	0	0	292
	Female	681	0	0	0	681
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	14	0	0	0	14
	Female	16	0	0	0	16
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	487	411	464	509
	Female	724	710	740	730
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	854	845	977	885
	Female	1230	1468	1622	1385
	Others	0	0	0	0
General	Male	609	545	530	727
	Female	871	776	803	1244
	Others	0	0	0	0
Others	Male	0	0	25	32
	Female	0	0	26	30
	Others	0	0	0	0
Total		4775	4755	5187	5542

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	In order to develop the holistic academic capacities of the students the college has already implemented National Educational Policy 2020. It has included multidisciplinary subjects as per the NEP 2020 and is encouraging students to choose Elective, Minor and Skill Development Courses. All programmes are designed in such a way that students get maximum flexibility to choose elective courses offered by other Departments also. The College is ardently striving towards complete implementation of the proposal given in NEP.
2. Academic bank of credits (ABC):	The college is working all hands regarding the implementation of Academic Bank of Credits and in

	this matter the college is pursing the suggestions provided by the affiliating University and the Director of Higher Education (U.P.) The University follows a choice-based credit system (CBCS) for all the programmes offered in the NEP.
3. Skill development:	A special committee for skill development under the supervision of principal of SD College is organized. The various skill development courses are taught to the student of different streams to prepare them for diverse field of job opportunity in multinational organizations around the world the college has developed a Skill Development Center. Various skill development courses like B.Voc (I.T.), Computer Application, B.P.Ed are running in the college. There is enough infrastructure for this purpose like Computer Labs, ICT enable room, Language Lab, Library and Journals. IGNOU and NTT centers of our college are also running several skill courses. Programmes are organised to imbibe healthy values like truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values etc.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	In order to encourage the students to learn through ancient knowledge system, SD College has formed "Indian Language, Culture and Arts Cell". The college encourages using Indian languages like Hindi and Sanskrit. Students learn Indian languages through offline and online mode. While teaching, teachers use the local language to explain the text or any topic. Various programmes are conducted to disseminate knowledge regarding Indian culture and ancient Indian knowledge. Different programmes related to Indian art and culture are organized throughout the year to keep students in touch with Indian tradition. The college also offers different courses in Hindi and Sanskrit Language. The college has adopted a good practice of celebrating "Hindi Day" and "Sanskrit Day" to mark the importance of these languages and create awareness amongst the students.
5. Focus on Outcome based education (OBE):	SD College offers different courses in the field of Arts, Science and Commerce. All the courses and syllabus have been designed by the university. The college only has the responsibility of implementing it. The college initiates to transform its curriculum towards outcome based education through different methods like series of Lectures, Seminars, Quizzes,

	Workshops to promote cognitive abilities like Remembering, Understanding, Applying, Analysing, Evaluating and Creating. Apart from the domain-specific skills, it is also ensured that social responsiveness and ethics, as well as entrepreneurial skills are also inculcated in the students so that they contribute proactively to economic, environmental and social well-being of the nation. The college has a Industry Academia Integration & Skill Development Cell also.
6. Distance education/online education:	Online Education and LMS Cell and International Students Cell of SD College work on this Criterion. College is increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings. Due to the experiences of Covid-19 Pandemic, college students and faculties are at ease in using online study mode. Online virtual labs are also introduced in many courses to increase the understanding level. IGNOU center of our college is offering distance education for the past many years.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, Electoral Literacy Club has been successfully established in year 2021. Before the year 2021, the SD College was organising all the activities with the help of other available clubs in the college and district election office to sensitise the students on their electoral rights and familiarise them with the electoral process of registration and voting.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Electoral Literacy Club composition in the college: In the session 2021-22, Prof. Alka Bansal (D.S.W.), Dr. Sanjay Arora, Dr. Rimple Pundir, Dr. Praveen Kumar, Miss. Savita and Dr. Babita Gupta were the members of the Electoral Literacy Club. The student Members were Mr. Vishal and Mr. Rohit Saini. In the session 2022-23, Prof. Alka Bansal (D.S.W.), Dr. Sanjay Arora, Dr. Rimple Pundir, Dr. Praveen Kumar, Dr. Savita, Dr. Babita Gupta, Mr. Ajay and Miss. Shivani Mourya were the members of the Electoral Literacy Club. The student Members were Ms. Chhavi and Ms. Manvi Ahalawat.

3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The Electoral Literacy Club established at our college undertook the following initiatives: ? The ELC educated the students and societies about voter registration, electoral process and related matters. ? The ELC has familiarized the students and other communities with EVM and VVPAT and educated them about robustness of EVM and integrity of the electoral process. ? The ELC has helped the students and other communities to understand the value of their vote to ensure that they exercise their suffrage right in a confident, comfortable and ethical manner. ? The ELC members have carried out the electoral literacy actively in different communities. ? The ELC has helped in developing the culture of electoral participation through awareness campaigns and this has further helped in maximizing ethical voting. The ELC propagates the principle of 'Every vote counts' and 'No Voter to be Left Behind'
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Projects and initiatives have been conducted by the Department of Political Science in collaboration with ELC in various ways for the development and upgradation of democratic values, proper voting and voter awareness. When a student becomes aware of democratic values, along with him his family and society also become aware. In this direction, the department has actively worked: ? Lectures have been delivered to under graduate students on various aspects related to political process by faculties of Political Science. ? Various aspects related to political culture, political socialization, political parties and pressure groups were made aware to post graduate students by Prof. Danvir Singh through his lecture. ? Research paper "From Identity Politics to Interest Politics: New Agenda for People In 21st Century" by Prof. Satish Kumar is published in prestigious peer reviewed and refereed international journal Research Journal of Philosophy & Social Sciences ISSN 004887325 ICRJIFR ? Thesis entitled "Analytical Study of the Role of Reservation in Political Change with Special Reference to Muzaffarnagar District" by Sumit Kumar and "Contribution of Women Leadership in Strengthening Panchayati Raj System: Muzaffarnagar" by Lokendra Kumar respectively under the guidance Prof. Danvir Singh have been successfully awarded. ? The book "Federal Politics in Federal India" written by Prof. Satish Kumar was

	published by Delhi's publisher JTS Publications, in which a comprehensive review of various functional aspects of democracy was done.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Voter registration drive is conducted in the college after regular span of time by ELC for Undergraduate students of first & second year who are above 18 years of age so that they are enrolled as voters in the electoral roll. The college offers its auditorium for providing election training to polling officers. The staff of the college participates in election duties and also performs the duty of instructor to give training to the polling officers as master trainers.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5542	5187	4755	4775	4828

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 224

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
111	108	102	105	105

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
65.50	59.21	40.78	44.68	81.38

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

S. D. College is a proud possessor of able and well qualified teachers and has an adequate infrastructure to satisfy the educational requirements of the students. The college follows the directives of Maa Shakambari University, Saharanpur to which it is affiliated. Every year, an academic calendar is made by the college based on the university academic calendar. As planning and monitoring are the key factors in continuous internal assessment, the IQAC is prompt and operative. Before the commencement of the academic session, the professor In-Charge of time table prepares the steel frame of the college time table and it is then seen and forwarded by the IQAC to the heads of the departments who along with other members design the departmental timetable and allocate the subjects. Each department designs its curriculum plan before the commencement of the academic session and tries to implement it accordingly throughout the session in the best possible ways. The teachers prepare their handbook and plan all their teaching learning activities in advance to ensure the timely completion of the syllabus.

Induction programs are organized by the college for the students at UG and PG level in order to acquaint them with the curriculum and evaluation process. Interaction of students with the teachers in the class and an analysis of their performance in the semester tests serve as another basis for identifying the students needing extra nurturing (slow learners) and advanced learners. Regular monitoring and remedial classes on a need basis are arranged for slow learners. Teachers go beyond their time table to mentor and guide these students in providing solutions to their personal as well as academics-related problems. Advanced learners are encouraged to study advanced reports and do some extra reference work and prepare projects. The research scholars are encouraged and guided to write research papers and present them in the seminars.

Teachers employ various inventive and interesting techniques to deliver the curriculum effectively like assignment writing, projects, quizzes, group discussions, model making, audio-video demonstrations, projection of films, presentations, seminars and oral tests. Teaching is done through both traditional and digital methods by using chalk and board and ICT tools respectively. Recently, we have installed smart boards in the college campus for making the teaching-learning process more interesting and effective for students. Theoretical knowledge is supplemented with field work and excursions where students explore the existing wildlife by visiting zoological parks and industries to witness the manufacturing of commodities. It helps the students to develop the power of observation, analysis and gaining first hand knowledge about the subject.

Various committees that are formed in the college oversee different activities. The departments organize workshops, seminars and guest lectures, cultural activities and competitions like essay writing, debates, poster making, slogan writing, mehndi, rangoli making best out of waste etc. These activities are aligned

with the overall development of the student and are flexibly carried out. Add on courses are also run by most of the departments, these courses give an extra edge to the academic growth of the students. All the departments act in accordance with the academic calendar for continuous evaluation of students' performance.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 30

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 17.72

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online

courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1147	0	1126	1142	1031

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The university prioritizes addressing prevalent societal issues such as gender equity, human values, professional ethics, environmental awareness, and sustainability when designing and implementing courses across various programs. This approach contributes to the comprehensive development of all stakeholders involved. The curriculum of all UG and PG program is based on values that nurture professional ethics, environmental sensitivity, social responsibility etc. Teaching human values and professional ethics is an integral component of the curriculum for students. Several activities like the celebration of national and cultural festivals, organizing camps and activities on days of national and international importance like Women's Day, World Aids Day etc., conducting vaccination and blood donation camps, rallies for generating awareness about the environment, health, hygiene and conservation of natural resources like water, distributing necessary items to unprivileged people by NSS, series of programs under 'Ganga Yatra' etc are conducted by different departments.

The college has signed MoUs with industries, institution and organisations for providing exposure and training to students. Several activities and programs under the aegis of "Mission Shakti" and "Unnat Bharat" are organised in the college campus and neighbouring areas to spread awareness regarding gender and environmental issues. S.D. College follows a strict plagiarism policy to secure professional ethics and a code of conduct, CCS University at present facilitates access to anti plagiarism software "TURNITIN" to the research scholars and supervisors. The curriculum of the university incorporates values related to the environmental sustainability in courses such as Zoology, Botany, Chemistry, Physics and B.Voc. There are add-on courses like "Awareness of Human Rights" which help in the personality development of students and "Organic Farming" which focuses on the environment.

Workshops and seminars on Intellectual Property Rights, Business Competitiveness in the Digital World, Management Concepts, Cyber Security and Ethical Hacking, Promotion of Research Environment, etc

are arranged to foster a sense of professionalism amongst students. "General Knowledge", "Tally" and "General Mathematics" are the add-on courses that pertain to skills that are significant for employment. B.Voc. program includes personality development and value-added education as a curriculum. The college also has an active Eco-Club. It organizes activities pertaining to environmental issues like celebrating "Go Green Week" with Earth Day and generating awareness about the ill effects of using plastic on the environment. Students from the Zoology department visited farms in the vicinity and educated farmers about the detrimental effects of excessive use of chemicals like insecticides and pesticides on soil and the environment in general. The farmers were encouraged by the students who were taken for the visit to adopt organic farming. The college is moving towards the use of renewable energy resources to create a clean and green environment and setting an example for other institutions to follow. The college has already installed a solar panel system. The water harvesting system is also operational. The staff of the college donates plants on special occasions, which is one of the unique practices adopted by the college.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 13.98

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 775

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 90.82

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
2243	2126	2087	2097	2086

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2443	2363	2303	2303	2303

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 83.15

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2021-22	2020-21	2019-20	2018-19	2017-18
1177	1115	1071	1070	1030

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1466	1418	1382	1152	1152

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 49.93

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

In the College the teachers use both traditional and ICT tools for teaching with equal competence. Since the time of COVID more and more teachers have started making use of ICT tools. The teachers develop E-Content for the students. Recorded lectures of our teachers are available on YouTube channels. Information and communication technology has helped to develop positive student teacher relationship. Many teachers have attended training programmes and FDPs related to ICT tools in teaching. The college campus has Wi-Fi facility for all. A Language Lab has been established to help the students to improve their communication skills and learn English language with the help of technology.

Our college is constantly refurbished with online resources. INFLIBNET membership and N-List are regularly renewed. The library also possesses an appreciable number of scholastic or informative CDs and DVDs and E-books. Use of ICT motivates scholars to be self-supporting learners who are able to acquire information rapidly from extensive resources including global resources and helps to achieve the target of making teaching learning process student centric.

College has facility of smart class rooms. Teachers deliver lectures using projector and smart boards. Audio-visual presentations make a long las ting impact. For literature students films based on novels are screened. In laboratories also ICT tools like projectors are used to display videos of various experiments and use of various apparatus.

Google forms and other online ICT tools are used by some departments to conduct examinations and quizzes. Eminent academicians are invited to deliver lectures and students interact with them and their knowledge is enhanced. The college has signed MoUs with industries, NGOs and institutes. It provides them exposure to real working conditions and enhances experiential learning. Problem solving methodologies are also used to motivate students to indulge in case studies, surveys etc.

There is a Facebook page of IQAC of our college to showcase all the activities of the college to the society. All the departments have a PC and faculty members and research scholars have access to it. This system is used for accessing information on the internet, for developing multi-media presentations and for searching reference materials.

All the departments have official e-mail id's and most of the departments have their own individual Facebook pages to showcase their activities. Some of the students of our college also have their own YouTube channels which disseminate simplified study tricks etc. The college has ERP system that has automated the working of the office.

Workshops and webinars are also organized by different departments and students from neighboring colleges are also invited so as to enable participative learning and group discussions.

Tablets were distributed to the students of the college by the Government of Uttar Pradesh in March 2022. This was a bold and welcome step in the direction of cutting down the digital divide. The college has added another feather in its cap by launching its app – SD PG College App to encourage use of ICT and promote participative learning.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 99.07

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
111	109	106	105	105

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 58.76

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
86	59	57	56	54

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college has an effective and efficacious internal and external evaluation process that is transparent and explicit in operation and in the redressal of the grievance related to it. All the departments of the college maneuver to conduct internal evaluation strictly according to the university norms. At post graduate level two internal examinations are conducted in one semester. University prescribed methods of evaluation like tests, quizzes, seminars are adopted. At UG level also internal examinations are now conducted by the departments and the NEP in-charge and examination committee monitors the process. Two types of assessment are stipulated by the University, Continuous Internal Assessment (CIA) and Comprehensive External Examination (CEE). The affiliating university has control of the CEE.

The responsibility of the college is to adhere to the directives of the University. The University oversees all CEE examination related tasks, including question paper preparations, date sheets, examination supervision, answer sheet evaluation, announcement of result etc. All CIA related information is provided by the college and the departments well in advance to the students. The examination schedule is notified and the concerned teacher of the paper conducts the internal examination maintaining all secrecy and sanctity of examination under the direction of head of the department.

The concerned subject teacher evaluates the answer sheets. After evaluating the answer sheets, the teachers show the copies to the students. A notice clearly declares the date and the time when the answer sheets will be shown. The students are free to see their copies and discuss about the marks obtained.

The grievance redressal mechanism of the college is robust and active. All grievances of the students are redressed within time. There is a grievance redressal cell also. All complaints regarding internal as well as external assessment are heard. There are several ways in which a student can voice his/her grievance. He/she can complain to the course teacher, head of the department, examination in charge, IQAC, Principal, fill the grievance form and submit in the office or e-mail his/her grievance. To ensure transparency in the internal assessment process the college has implemented the following procedure:

1. Exam dates are set in advance and students are informed well before time.
2. Students are given an explanation of CIA and CEE during orientation/induction class.
3. The students receive the CIA schedule well in advance and sample test questions are discussed in class.
4. Answer sheets are distributed to students for internal tests and quiz and students are free to voice their grievances of any sort like questions asked out of syllabus etc.

The grievance of the students sought from any source are redressed responsively. The grievance which can be rectified at college level are set right promptly. Those that are to be amended at university level like discrepancy in marks, absence in some papers etc. are collected and sent to the university either by post or in person as soon as possible and the college considers its duty to get their problems solved.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The Programme Outcomes and Course Outcomes are sketched by the university to which the college is affiliated and are displayed on the website of the college.

- These outcomes are shown in a graded manner in the order of Programme and Course on the website. The learning outcomes of each and every subject are displayed on the website.
- These outcomes are discussed with the students and they are familiarized with them during Induction/Orientation programme.
- Teachers while discussing the syllabi of their respective subjects, state and explain their Programme and Course Outcomes again so as to enable students to integrate their learning in accordance to them.
- Teachers are also well-versed with these outcomes as they have to synchronize their evaluation strategy in accordance with the results.
- The plan of educational process is mainly created on the under mentioned implications:
- Qualitative skills: The teaching learning process in the college allows great opportunity to the students for analytical thinking, reasoning, conceptualizing and imbibing learning, collegiality and cooperation.
- Knowledge Skills: The academic process makes the students gain knowledge both practical and theoretical. It also helps students to have a clear understanding of different concepts and principles which are basic and important to know.
- Laboratory Skills: The very foremost outcome of the teaching learning process is that the students acquire laboratory skills. This further helps them to work successfully in any industry or

- laboratory in future.
- Communication Skills: The educational process in the college is designed in such a way that students develop apt communication skills. By participating in different co-curricular activities like essay, competition, poster making, debate etc also hone their communication skills.
- Research Skills: The research skills of the students are also developed while working in the laboratories, participating in project work, dissertations etc. Many a times students are asked to prepare class projects in groups. All these academic activities are promoted in the college to foster research skills amongst the students.

File Description	Document
Upload Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The attainment of POs and COs is evaluated on a regular basis.

- The evaluation of attainment of Course Outcomes and Programme Outcomes is done directly by conducting Internal exams, Practical work in the Lab, Viva-Voce, presentation in Seminars, Project Work, Assignments, Field Survey and Field Work, External Exams etc. External Examination held at the end of Semester/term serve to evaluate the POs and COs directly. These exams are held by the affiliating University.
- Internal exams are conducted twice per semester per subject for PG classes since past several years. For UG classes Internals are conducted as per the University norms and guidelines since the implementation of NEP.
- Indirectly students are assessed for their attainment of Course Objectives and Programme Objectives through participation in different activities.
- Students are involved in organization of seminars and workshops. This helps in attainment of programme goals to certain extent.
- They are also actively involved in organizing cultural events and co-curricular activities in order to enhance their management and organizational skills.
- Scholars are stimulated to present papers in seminars, attend conferences and present their research work in academic events. This also serves the purpose of evaluation of programme outcomes and course objectives.
- Participation in Sports Activities at the College and University level helps in estimating the fitness level of students and hence it also aids in outcome-based evaluation.
- Students enrolled in NCC and NSS are involved in a plethora of activities like arranging blood donation camps, tree plantations, electoral awareness activities, organizing sports day and other days of national and international importance.
- Programmes organized by NCC and NSS enhance the communication skills of students and

- provide a platform to them to showcase their leadership qualities, teamwork and coordination and enable them to achieve their targeted goals.
- By motivating students to write poems and articles for magazines/journals their creative writing skills are honed and this helps in attainment of expected outcomes.
- Student progression is constantly monitored in order to ascertain the attainment of desired outcomes. Cracking exams like NET, GATE, JAM, GMAT, CLAT, B.Ed., TAT and TOEFL etc., getting employed in public or private sector as well as progressing to higher education are significant indicators of attainment of expected outcomes.

Feedback from Students, Parents, Management, Alumni and Teachers also plays a significant role in indirect evaluation of achievement of POs and COs. Their feedback is analysed and the areas of concern are taken into notice and an action plan is drawn accordingly.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 91.59

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1549	1451	1365	1387	1459

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1813	1573	1461	1476	1550

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.85

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college inculcates scientific temper amongst students and develops a research culture or environment via the following efforts:

- The college provides a scientific and innovative atmosphere for academic pursuits to students by establishing the required infrastructure and other precise inputs.
- The college always motivates students to attain and enhance their knowledge through observations, experiments and interpretations with the help of scientific approaches, techniques, and research procedures.
- Teachers encourage students for writing dissertations, assignments, project works and research proposals as well as for developing models, charts, posters, field reports and scientific research reports.
- The curriculum of many PG departments comprises 'Research Methodology' as a full-fledged

course/paper in which students are acquainted with the basic knowledge regarding innovative research and creations.

- Students are encouraged to participate and present their research findings through invited lectures along with oral and poster presentations in National/International seminars, conferences and workshops for communicating their knowledge and interacting with other experts. In the last five years, the faculty and research scholars have published 312 papers in National and International journals. 137 Books/ book chapters have also been published. They have presented several papers in seminars and conferences.

- There are technically advanced and well-equipped labs in the departments of Physics, Chemistry, Botany, Zoology, Mathematics, Drawing and Painting, Computer Applications, Home Science, Information Technology and Geography.

- Some departments also organize educational tours.

- To encourage technology-based entrepreneurship, promoting innovation at the college level and facilitating the practical application of knowledge for public use, the college has applied for an Incubation Centre.

- Practicals for testing food for adulteration are also done in the laboratory of the Department of Home Science. Students are encouraged to repeat these tests at home and teach their family members also about the same. Students also learn the technique for measuring the TDS of water.

- The college has a rich library with around 100000 volumes with the INFLIBNET facility. Digitization of the library has also been done for fast and easy access to books and e-journals.

- The college has signed numerous Memorandum of Understanding (MOUs) with industries for providing career opportunities to students and exchange of knowledge.

- Computer with internet facility is provided to every department.

- The college also has an Air Quality Index Monitor installed on the premises. The laboratory in the Department of Zoology has the facility of measuring Blood Pressure, Blood Sugar and Blood group of a person.

- An innovative Indian Knowledge System (IKS) cell is established in the library to promote interdisciplinary research on all aspects of IKS, preserve and disseminate IKS for further research and societal applications. It enables students to know the rich heritage of India and its traditional knowledge in different subjects.

- An Intellectual Property Rights (IPR) cell is formulated in the college to develop policies for adoption and carry out executive activities for their implementation through the IPR cell. It also encourages researchers to obtain patents, copyrights, trademarks etc.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 41

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on**

Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
18	8	5	4	6

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.32

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
24	21	10	7	9

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.51

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
39	23	26	19	08

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

- The main objective of the extension work is to affect the development of students and strengthen their role as ideal citizens. The outcome of their work is expected to benefit the community and complement their learning experience.
- Through the vaccination camp, villagers were told about the importance of immunization. They were counselled to get their preschool children vaccinated. They were informed that government supplies these vaccines free of cost.
- Environmental awareness programs like 'Swachta Abhiyaan', 'Vriksharopan', 'Swachta Rallies', 'Safai Abhiyaan', 'Puneet Sagar Abhiyaan', etc. were organized to increase awareness among all the students.
- The College has adopted several villages like Makhiyali, Rasoolpur, Kasauli, Tigri and Barooki under the aegis of Unnat Bharat Abhiyan. In these villages problems like illiteracy and poverty are rampant and efforts have been made to solve the problems of these villagers. The college organizes 7 to 10 days camp on the outskirts of the city. Such activities complement students' academic learning experience by providing field experience for testing their knowledge and skills. For example, studying the environment as a subject and experiencing various environments are

two different things. The students have opportunities to apply their theoretical learning to ground realities such as discovering the medical and educational needs of the villagers.

- This exposure is going to equip the students for facing a variety of challenges in the outside world. They would be able to comprehend problems, compare options and take the right decisions in difficult situations.
- The college ensures the involvement of the community in its reach-out activities by organizing events and facilities. All efforts in this direction are made by NSS units or by its staff members individually or in association with NGOs, clubs, and government agencies.
- The college makes it a point that the days fixed, nationally or internationally for generating awareness in the community should be properly observed and communicated through the students.
- To make the students techno-friendly and skilled in all possible spheres of life, several workshops are organized in collaboration with other institutions every year.
- The students also ensured their participation in cleanliness and plantation drives in the college campus and the surroundings of the campus by organizing various camps. Active participation of Rovers in different camps outside the college campus is remarkably observed.
- To establish contact with the community, the college encourages faculty members to seek its cooperation at all levels.
- The college allows senior citizens to use its premises and grounds for walks in the morning and evening. Other children also use the college playground besides the college students to play.
- The college conducted many programs like Rally on Road Safety, "Balika Suraksha Shapath", "Gharelu Hinsa se Bachne ke Upayay", "Breastfeeding Week", etc. under the "Mission Shakti Abhiyaan" for sensitizing the community and the students to social issues.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

SD College is a renowned institution which not only provides quality education but also extends its support to the society and participates in and organizes numerous activities which are beneficial for the students and society at large. The college constantly strives to organize blood donation camps, industrial visits for the benefit of students and adopts villages for their upliftment. The college has a very active NCC Battalion and NSS Cell which organizes numerous camps for generating awareness related to health, environment, education, sanitation, employment opportunities etc. For its valuable contribution the college has received a number of Awards and Recognitions for Extension Activities from Government and Government Recognised bodies.

To promote physical education and sports the college received an award of appreciation from 'Physical Education Foundation of India'. For organizing frequent industrial visits to different industries for the

skill enhancement and for providing hands on experience to the students the Indian Industries Association (IIA) recognized the College in the years 2017-18, 2019-20, 2020-21 and 2021-22. This aided the students in acquiring new skills and knowledge in the field of Manufacturing and Entrepreneurship.

The college also received certificate of appreciation from Indian Medical Association (IMA) for organizing Blood Donation Camp in the college in the year 2018-19 and for spreading awareness and consciousness amongst the people living in rural areas and the students and staff members of the college in the year 2021-22. Appreciation certificates were also given to the college by District Immunization Officer in the years 2020-21 and 2021-2022. In the year 2020-21 certificate was issued for spreading awareness related to Covid-19, helping in preventing its spread and for distribution of masks and sanitizers and in the year 2021-22 for organizing vaccination camps on 28th January 2022 and 1st August 2022 for preventing the spread of Covid-19. A certificate of appreciation was also issued in 2022 for spreading awareness and motivating the people of the society to get vaccinated against Covid-19 and organizing health related lectures by the doctors in the Institute.

In the year 2019-20 the college received recognition from Gram Pradhan, Pradeep Kumar (Gram Panchayat) Tigri, Vikas Khand Sadar, Muzaffarnagar and in 2020-21 from Gram Pradhan Madan Pal Singh (Gram Panchayat) Rasulpur, Vikas Khand Morana, Muzaffarnagar, for distribution of masks and sanitizers and spreading awareness about Covid-19 in Kasauli Villgae.

The Gram Pradhan Satish Baliyan (Gram Panchayat, Sarvat), and Dharmendra (Gram Panchayat, Pachenda Kalan), Vikas Khand Sadar, Muzaffarnagar recognized and appreciated the college for spreading awareness about Cleanliness, Plantation, Health and Hygiene through rallies under Mission Shakti Programme.

Shri Kapil Dev Aggarwal, MLA, Muzaffarnagar, Uttar Pradesh issued a certificate of recognition to the college for its valuable contribution in the field of Environmental Conservation in 2018-19, in the field of Women Empowerment and Family Welfare and Nutrition in 2019-20, for adopting five villages Makhiyali, Rasulpur, Kasauli, Tigri and Barukhi in the year 2020-21 and for spreading awareness about drug abuse, environmental preservation, women empowerment and gender-equality in 2021-22.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 25

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the**

last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	2	14	1	2

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 21

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

S.D. College, Muzaffarnagar is situated in the prime location of the city, which is conveniently accessible from all parts of the city and nearby regions. The entire college campus is divided into departments, laboratories, sports ground, administrative building and residential area for teachers. There are 24 well-established departments providing various courses in UG and PG levels. The campus is well equipped with 24 x 7 power and Internet facility with functional Wi-Fi to provide a full-fledged environment for teaching and enhancing knowledge among students.

Classrooms: There are 53 classrooms apart from the Science laboratories and Computer laboratories. Each classroom can accommodate around 80 students for teaching and lecture theatres have seating capacity of 120. Out of 53 classrooms there are 11 smart classrooms providing interactive classroom teaching (ICT) facility.

The classrooms are well ventilated and have adequate lights and fans to provide a healthy learning experience.

Laboratories: The college has 32 labs: Physics (05), Chemistry (04), Botany (01), Zoology (03), Geography (04), Physical Education (01), B.Sc. Home Science (04), M.Sc. Home Science (02), Drawing (02), MATLAB (01), English Language Lab (01) Computer (02) and B.P.Ed. (02). All of these have been upgraded with advanced equipments and modern facilities. Departments of Science are equipped with the necessary tools to provide research and learning environment.

Computers with latest configurations of the new generations are available in a contemporary computer lab with adequate amenities and an internet connection

Facilities for Cultural Activities and Seminar Halls: For conducting various cultural activities and seminars, there is a huge auditorium with a sitting capacity of almost 800 persons, Maa Saraswati Sabhagar and Vivekanand Hall.

Specialized facilities and equipment for teaching, learning and research: There is a Museum in the Zoology department containing a wide diversity of animal specimens. A Botanical Garden with different varieties of plants and a dazzling fountain to enhance its beauty and Museum are a part of the Botany Department, that have been developed for academic purposes. All departments have their own personal

desktop systems with functioning internet. The college has a skill development Centre with 50 computers of latest configuration with internet facility for the students. E-Resource Centre for girls is established in the computer lab of dept. of Home Science. There are 10 computers for the direct access of the students in the library and 20 computers in the extended reading room of the library.

The college has a well-installed 40 kW solar panel rooftop system also.

Quarters & Hostels: The college has staff quarters and one boy's & one girl's hostel.

Sports activities: The college has a large, well-maintained playground with a running track of 400 meters, a Basketball court, Volleyball, Football court, etc.

There is a girl's common room with a sanitary pad vending Machine, Incinerator and an attached washroom.

The college has an open gymnasium, indoor gym, yoga and meditation Room for enhancing Physical and Mental well-being. The college also has two open reading areas for boys and girls separately and an IGNOU center for distance learning.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 8.74

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
4.98	8.82	2.79	0.90	7.98

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college has a Central Library with the latest available literature and subscribed databases that caters to the intellectual needs of teachers as well as students. More than 86,870 books, 317 theses, 11 Newspapers (04 English, 07 Hindi), 11 magazines, 2500 periodicals and 3000 Journals are all housed at the library. Since 2016, the college research community had direct access to many full-text electronic journals and databases through the publisher's websites or the Inflibnet website. In 2016, the library also purchased SOUL 2.0 software from the Inflibnet Centre in Gandhinagar to automate its operations and data conversion of its collection. The library offers remote access to e-books and journals, allowing students to have expanded access to materials anywhere.

Nature of ILMS Software	Nature of automation	Version	Year of Automation
SOUL 2.0	Partially	2.0.0.11	2014

e-Shod Sindhu, which supports current as well as archival access to more than 10,000 core peer-reviewed journals and several bibliographic citations, and factual databases in different disciplines from many publishers and aggregators, has been made simple to access in collaboration with C.C.S University, Meerut library. The library does act in keeping with all the objectives laid down by the father of library science Dr. S.R. Ranganathan. The College library always seeks to ensure better coordination among all stakeholders to achieve a perfectly user-friendly existence and peaceful atmosphere. The library remains open on all working days from 09:30 A.M. to 4:30 P.M. During vacations: - 9:00 A.M. to 3:00 P.M. Library has ample space and it is running on three floors including reading rooms on I floor, one separate room for Teachers & Research Scholars, one for holy scriptures and IKS; one room for rare books, librarian's room, e-learning centre, one room for disabled students, one room for archived newspapers and washrooms.

The library has user friendly attitude and makes their visit to the library more fruitful. It offers them

- Disciplined and competent staff.
- Ready access to information.

- Help in finding the books on the shelf.
- Facility to consult reference books in the library itself.
- Separate counters for boys and girls.

The library maintains a register where students and teachers can record their attendance. The college also gets general feedback about the administration and teaching-learning process including the facilities provided by the library to its users. Based on the feedback, the Principal and Library incharge take necessary action to improve the condition.

Average annual expenditure for the purchase of books/eBooks and subscription to journal/e-journals during the last five years.

Year	2021-22	2020-21	2019-20	2018-19	2017-18
INR	71,770	19,237	1,08,138	15,750	114,705

Year	2021-22	2020-21	2019-20	2018-19	2017-18
INR	5900 (N-LIST)	5900 (N-LIST)	5900 (N-LIST)	5900 (N-LIST)	NA

The number of teachers and students using the library per day over last one year- 9 appx.

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college has provided IT infrastructure at par with the latest available technology. The college has internet facility provided by Inter Net LY Pvt. Ltd. . The departments of the College are all well-connected through an optical fiber network that spans through the whole campus. Through this network, the teachers in every department have access to the internet. The Wi-Fi network is available throughout the campus and the faculty and employees can access this facility.

The college has a clear information policy that outlines what constitutes sensitive information within the organization and how it should be protected. Technical staff is appointed for maintaining hardware and information technology infrastructure of the campus. Institution frequently updates its IT facilities

through various systems. The classrooms are given advanced equipment and other essential facilities like complete surveillance system, electric power supply with backup, facility for high-speed communication links, LCD projectors, Smartboards etc. Computer labs are configured through Thin client network. Other than that, there is a Language Lab and E- Park with access of internet that is updated with latest version of essential software. The computers in the labs are configured with latest versions of operating system and anti-virus facility.

Different e-content and link of lectures are available on college website for students. The users who are registered to login for N- LIST programme of INFLIBNET enjoy off campus facility too. Faculties are promoted to attend workshops and seminars to update themselves with the newest technology and apply it in their teaching besides this workshop are organized in the college for faculty members to encourage them to use ICT enabled teaching learning, aids.

CCTV Cameras are installed in college campus at various locations for monitoring and surveillance purpose. The college has its own ERP and website. ERP handles various modules as finance/account modules, administration, fee and admission etc. The college has a dynamic website with various interactive links and is regularly updated. Majority of assignments and information are shared online through WhatsApp groups and google classrooms in a more effective way.

As per the requirements of the maintenance of the IT equipment, the college has a committee which looks after the IT equipment and gets them updated and repaired from time to time when required. Steps like installation of anti- virus periodically, formatting of computers, replacing of hardware of old systems and replacing old non-functional computers by new ones are taken by the committee for maintaining and utilizing computers. The college has also launched its own Android App called "SD PG College" which can be downloaded from the Google Play Store.

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 34

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 163

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 18.34

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
17.93	8.16	6.34	9.11	11.93

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 40.96

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1974	1818	2136	2199	2148

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 32.79

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2567	1034	1516	1541	1567

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 10.01

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
175	202	103	152	90

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1549	1451	1365	1387	1459

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	**View Document**
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	**View Document**
Institutional data in the prescribed format	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.91

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
13	16	21	6	3

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	**View Document**
Institutional data in the prescribed format	**View Document**

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 20

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	5	0	10

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 24

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
33	05	31	27	24

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

There is a registered Alumni Association Trust in the college. Recently a grand 'Alumni Meet' was organized on 29th May 2022 in which alumni from different parts of India participated and some were present online. Some had sent their messages which were projected for all to get in touch with those who were far away and could not reach due to some reason. Cultural programs were presented by the students of S.D. College to honor & welcome the alumni which was highly appreciated by all. Even the alumni of the 1972 batch were present and participated very enthusiastically in the event. They visited their departments and refreshed their memories, there was an air of nostalgia all around. Mementos were presented to the alumni.

An alumni group was created on WhatsApp in order to keep in contact with all the members through the information received via a Google form. The alumni had been visiting the college at regular intervals. Some alumni also visited the college for plantation, many plants were donated by them. Some alumni who were in banking jobs gave talks on banking-related awareness. Some who were entrepreneurs gave information regarding entrepreneurship. During their interaction with the students, the alumni guided them about career opportunities in different fields. They also shared their personal experiences to give life lessons. Some of the alumni are actively participating in social services and their activities and services have motivated our students. Our students have started following their path for the betterment of society.

A Solar Power Panel of 40 kW was donated by one of our luminous alumnus. Cash donations and donations through cheques were also given by our alumni. Curtains for our large auditorium were also gifted to the college by one of our alumnus. Some alumni declared memorial gold medals for our topper students as a token of appreciation. One of our alumnus who retired as a professor from the Department of Botany of our college donated a large number of plants to the college and was happy to witness that they were planted well and aesthetically. He regularly visits the college campus to see the growth of the plants. Another alumnus donated rupees one lakh to the college for its development. One of our senior alumnus donated two hundred and fifty fans to replace the old fans of the classrooms.

Three other alumni donated computers for students. One donated twenty-five computers while the other two senior alumni donated fifty computers each. This was indeed a magnanimous act. The college has utilized these computers in the "Skill Development Centre", "E-Park", etc. for the benefit and advancement of the students. A cash donation of over one lakh was bestowed by the alumni of the college. The alumni of the college are so great hearted that they have donated approximately fifty lakhs in cash and kind both. Their philanthropic deeds have won the hearts of all students and staff of S.D. College.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

- The college being an affiliated college of Maa Shakumbhari University, Saharanpur follows the regulations of the university and functions under the academic authority of the university. The college's governance structure is established and practiced on the conventional model of all colleges of Uttar Pradesh and the guidelines of the affiliating University.
- Decentralization and participatory Governance leadership management are the principles of the decision-making process employed in the S.D college. The concerted efforts of every stakeholder who works to realize the vision and mission lead to the success of the college.
- All stakeholders involved in the development of the college, from the president of the management committee to the staff and students, have a part to play. The development of the college has been aided by their active participation and cooperation.
- The college emphasizes decentralization by focusing on equal opportunity for all in the decision-making process.
- The governance of the S.D college strives to fulfill the mission of the college to impart value-based, high-quality, comprehensive, and meaningful education to all students and provide an environment in which the students can discover and realize their full potential.
- In addition to focusing on the stated vision and mission, management and leadership proactively develop strategies to achieve the goals through the participation of all stakeholders.
- The great height that S. D. College has touched and the spectacular progress it has recorded in various fields are the results of the selfless service and dedication of several luminaries. At present, affairs of the college are being managed by an Executive Committee consisting of 11 members devoted to the welfare and ongoing progress of the college headed by Sh. Somansh Prakash as President and Sh. Akhilesh Dutt is its Honorary Secretary & Manager.
- The governance hierarchy includes the management committee, the Principal, the D.S.W, Faculty Deans, heads of the departments, Committee convenors and members of various committees, and other teaching staff.
- The Principal and the staff council are the decision-making body in all matters related to academic and non-academic activities under the aegis of IQAC. The functioning of the college is decentralized and every member is involved in the decision-making process for the development of the college. The governance, management, and leadership of the college provide a supportive environment for the successful accomplishment of the vision and mission of the college
- College functions as per the vision and mission of the college and as per the direction of director of higher education, U.P. and UGC, New Delhi.
- In accordance with the guidelines of UGC, various committee such as the Internal Quality Assurance Cell, Proctorial Board, Research Committee, Admission Committee, Grievance Cell, Anti-ragging Committee, IDP Cell, Minority Cell, and others have been established.

The principal communicates with external offices and affiliating university and faculty members and interacts with internal departments and committees. Students and staff of the college join hands together with the principal and faculties carry out a variety of academic, administrative, extension-related, co-curricular, and extracurricular activities.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The college has planned a future development strategy. The institution intends to keep a positive learning environment in the teaching and learning fields, especially to fulfill the demands of the digital age. More smart classes are likely to evolve in the future. The entire staff is being made computer-friendly through various initiatives. The culture of research is also being promoted. Laboratories are being designed to support excellent scientific work. Research collaboration will be encouraged. Installing more computers is on the cards. The Organizational Structure of the College is displayed in the organogram.

The Management Committee (MC) is the highest decision-making body of the college with the Honorary Secretary and Manager serving as the chairperson. The Stakeholders, academician, industrialist, ex-officio members, and teacher representatives are all represented on the MC, which handles policy-related issues.

The Staff Council Committee is a decision-making body that aids in the smooth functioning of the college in academic affairs, non-academic affairs, and the maintenance of discipline. This statutory body comprises all the teaching staff, the librarian, and all HoDs. The Dean of Students Welfare (DSW) is the secretary of the staff council and the principal of the college is the chairman.

The Students Welfare office has a complete organizational structure, with a Dean in charge who manages the affairs of the student's advancement. This office also deals with issues that are not academic yet benefit the students, like student fee waiving, resolving their grievances and giving a patient ear to their issues.

The College has an admission cell in charge of ensuring that the admission procedure is fair and efficient. From the beginning of notifying till the moment of final admittance, this cell monitors admissions.

The proctorial board is a complete organization in charge of maintaining discipline, keeping the college safe, and other security-related duties. They actively come in action especially during admissions and examinations.

The UP Higher Education Service Commission appoints the principal as the administrative leader. He is in charge of ensuring that academic and administrative endeavours run well. For the department to run well, the Dean and the HODs collaborate. The College also has an Internal Quality Assurance Cell (IQAC) that aims to achieve the objectives of quality maintenance and improvement. The IQAC is crucial in maintaining the college's internal quality standards.

The Library is managed by the library committee which consists of all HOD's and the librarian/professor-in-charge. (http://sdcollegemzn.ac.in/library.php)

The principal's several committees help him with the organization, preparation, and implementation of academic, administrative, and extracurricular activities. Each committee has a convenor and members, and its job is to guarantee that the institution runs smoothly to preserve a friendly and peaceful teaching-learning environment for the overall growth of the staff and students. The college has a Grievance Redressal Cell also to lodge complaints and get rectification. (http://sdcollegemzn.ac.in/commity.php)

Acts, Statutes, and ordinances provided by the state government and the relevant university govern service rules. The U.P. University Act 1973, which is periodically updated, is what we mostly adhere to.

File Description	Document
Institutional perspective Plan and deployment documents on the website	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The college regularly facilitates the teaching and non-teaching staff by implementing various welfare schemes such as a Wi-Fi facility, Identity cards, Sports facilities / Gym (Open air and Indoor), Staff quarters for teaching staff in the college campus (Limited), Two sets of uniforms (winter and summer season) are provided to Class IV Staff, Yoga and meditation training programs during vacation, Psychological and Psychiatric counselling etc. Doctors specialized in Psychiatry are invited for lectures and counselling sessions. There is a medical institute in the campus where the teachers and non-teaching staff both get medical facilities. Medical leave, Maternity benefits to permanent staff and also temporary staff with full pay, Child Care leave are also made available. For financial support, there are two separate welfare funds for teaching and non-teaching staff in the college. **Welfare funds for teaching staff** are extended in case of serious illness of a faculty member or dependents and death of a serving faculty member. **Welfare funds for non-teaching staff** are provided in case of serious illness of a staff member or dependents and death of a serving staff member. This fund has a balance of 431331/- as on 01 April 2022. During the last five years, twenty staff members/families have been extended this financial support.

Performance Appraisal System

- The college encourages the faculty members to attend Faculty Development Programmes (F.D.P.) such as Orientation programmes, Refresher courses, and short-term courses, etc. for their career development.
- Teachers fill out appraisal reports in the format given by UGC, in which all relevant information is provided and this self-appraisal form is submitted to the IQAC.
- Promotions are based on UGC Career Advancement Scheme (CAS) which is based on API score.

Besides Academic activities teachers are expected to perform other assigned additional duties. Weightage is given for these contributions in their overall assessment.

When the promotion of any teacher is due, he/she is given prior information. They are expected to fill the proforma of CAS, which is checked and verified by the Dean, then IQAC.

Teachers who are eligible for promotion and have completed all the requirements of the promotion according to CAS and recommended by the IQAC are required to face the screening/selection committee which is headed by a government nominee and comprises three subject experts also. The teachers in our college are given promotion well in time.

Performance Appraisal of Non- Teaching staff

Non-Teaching staff is assessed based on their commitment to work, character, habits, departmental abilities, diligence, discipline, punctuality, behaviour with others, power of drafting (For ministerial staff), management and organization of documents (ministerial staff), willingness to learn, technical abilities (in case of technical workers).

This performance report is prepared by the Office Superintendent and submitted to the principal. Finally, the principal examines the performance appraisal and takes necessary action. If a candidate of class four is a graduate and his performance is outstanding, he can be promoted to class three (in case there is a vacancy). Some have got benefitted from this scheme.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 30.94

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
58	9	7	97	100

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
76	68	64	67	70

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

This Key Indicator considers concerns with financial management, resource mobilization, budgeting, and the best possible use of funds. The institution has created channels for securing funds and making sure that its financial administration is transparent. Through routine internal and external audit, the Institute's revenue and expenses are carefully scrutinized. S.D. college is particular in conducting financial audits regularly for it's financial years which begins from 01 April and ends on 3 March. Every year both internal and external audits are conducted. A record of all the income and expenditure is maintained. For the internal audits college hires a qualified charted accountant who goes through all the financial details minutely, scrutinizes all the bills and vouchers, receipts etc and tallies them with the entries in the account cashbooks. If any discrepancy is found it is reported and corrected. The external audit is carried out by an auditor appointed by the government.

The institute has received funds from various sources such as building rent from Punjab & Sindh bank, and also from Nursery Teacher Training (NTT), rent of 12 shops from S.D. Association, rent of cycle stand, IGNOU Study Centre. The fund received from last five year is tabulated here

S.No	Session	Bank Rent	Cycle Stand	NTT	IGNOU	SDC Association	Endowment
1	2017-18	4,47,770.00	6,12,000	1,71,600	12,000	2,00,000	22,500
2	2018-19	4,47,756.00	6,10,900	1,36,000	28,180	2,00,000	22,500
3	2019-20	4,47,768.00	5,21,000	1,34,000	31,700	2,00,000	22,500
4	2020-21	5,70,062.90	1,31,960	20,000	24,110	2,00,000	22,500
5	2021-22	9,22,930.92	37,750	56,000	39,470	2,50,000	22,500

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Internal Quality Assurance Cell of S.D. College remains actively engaged in upgrading the quality of academics and in planning, guiding and monitoring activities of the college for quality assurance and quality enhancement. It plays a key role in the development of a system of conscious and consistent improvement in the overall performance of the college and helps the various departments to channel their

efforts and plans toward promoting a comprehensive academic and administrative distinction.

IQAC has taken the following steps to implement its strategy to achieve desired goals of quality enhancement -

1. The IQAC strategy intends to ensure the college standards across the multiple levels of academic and administrative systems. IQAC is institutionalizing and internalizing quality assurance strategies and processes at all levels.
2. IQAC ensures planning, implementation, assessment and monitoring of all Internal Quality Assurance activities and assures the performance of all departments through sensitization of faculty and staff members.
3. IQAC facilitates the creation of a learner-centric environment. IQAC recognizes best practices and identifies individual or departmental professional development needs.
4. IQAC ensures the implementation of all academic activities/events mapped in the academic calendar of the college.
5. IQAC conducts quality audits, collects and analyses feedback from all stakeholders concerned with quality assurance processes. After a detailed study and analysis of the information collected, IQAC informs the departments /office concerned and ensures rectification of the flaws.
6. IQAC prepares annual Quality Assurance Reports. On the basis of the feedback collected from the students, teachers, employers and parents.
7. IQAC ensures enhancement and coordination among various activities of the college and institutionalizes all good practices. It motivates departments to organize or participate in seminars, workshops, FDPs, extension services, etc.
8. IQAC also takes care of the timely promotion of the teaching faculties. IQAC scrutinizes the UGC Career Advancement Scheme (CAS) and gives its recommendations. It makes preparation for the meeting of the selection committees and co-ordinates with the government nominee and subject experts. In December 2020-21, one faculty member was promoted to assistant professor (Academic Level 10 to 11) and two assistant professors (Academic Level 11 to 12) were promoted to associate professor grade. In June 2022, fifteen associate professors were promoted to professor grade (Academic Level 13A to 14) with the efforts of the IQAC.
9. IQAC also ensures that assessment activities have been conducted in a consistent, safe and fair manner.
10. The most important function of IQAC is to achieve NAAC Accreditation.

Thus, IQAC as a quality sustenance measure is guiding and facilitating the college in the creation and promotion of holistic academic and administrative excellence.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement**

initiatives identified and implemented

2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

GENDER EQUITY POLICY

A gender equity policy is formulated and followed by the college (Policy Attached). Gender Equity Policy of the college makes an effort to address gender disparities that have left "women" in a less advantageous position. In a society where we live, it is a proven fact that empowering women and girls can foster the holistic development of society.

PRIORITIZING WOMEN AS DECISION MAKERS

College adopts and strengthens sound policies and practices for the promotion of gender equality and empowerment of women and girls at all levels. College is committed to ensure women's full participation and equal opportunities at all levels of decision-making process. College undertakes several measures to empower women to recognize their true potential.

MALE FEMALE STUDENTS' RATIO

Girls have the same ability as the boys in terms of contribution to society. Girls should not be discriminated and therefore, be given same chance as boys to attend the college. In order to promote the equality between genders college welcomes both the male and female students.

FEE EXEMPTION

Tuition fees is exempted for female students to encourage them to higher studies and to Promote **" Beti Bachao Beti Padhao".**

PROVIDING SECURITY THROUGH CCTV SURVEILLANCE

The safety of women in the campus is strictly monitored by the Proctorial Board which is headed by a woman teacher. The college is fully under surveillance by CCTV cameras to ensure the security of college staff and students, especially females. Regular checking of college identity cards and uniforms of students is done to restrict undesirable entries.

SEPARATE SITTING SPACE FOR MALE AND FEMALE STUDENTS

There is a Girls' common room and an open sitting space for female students for convenience. A 'Mukt Vachnalaya' provides an open reading space for male students.

WOMEN'S GRIEVANCE CELL

Women's Grievance Cell is established to promote gender equality and women empowerment. Women's Grievance Cell is safe-guarding and promoting the wellbeing of all women employees and female students of the college.

COUNSELLING

Counselling sessions for students learning and mental well-being are conducted. It also includes recognizing behavioural issues and providing proper guidance. There is a Grievance Redressal cell to hear the students' problems and difficulties of the students. Both male & female students are counselled moral counselling, career counselling etc.

GENDER SENSITISING PROGRAMMES

College undertakes several measures and programmes to promote a culture of respect and equality for female gender and also provides opportunities and programs for female gender to be mentally and emotionally empowered.

CELEBRATION OF DAYS

Celebration of cultural and constitutional festivals is an integral part of co-curricular activities in our college. Our college celebrates National and International days enthusiastically every year. All staff members and students celebrate these days with a great zest and zeal.

Every year the college celebrates National Festivals i.e., Independence Day and Republic Day with pomp and gaiety by hoisting the National Tricolor in the college and organizes cultural events, various international days of importance are also celebrated.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The College administration adores celebrating national festivals like Republic Day, Independence Day, Gandhi Jayanti etc. with high spirit and enthusiasm. National flag is hoisted and after three days it is lowered and folded with proper protocol and honour, thus, inculcating constitutional values and ideals amongst our students and staff. Some departments organise many programmes related to constitutional obligations such as "Swaraj mera janm siddh adhikar hai", "Intellectual property rights in India" awareness programmes on "National voters day". Apart from this 'Nukkad Nataks' on 'National Voters Day' also instil and reinforce constitutional values.

The college also takes immense interest in environment and its conservation. It organises awareness programmes on "Earth Day" etc. These events not only prepare the younger generations minds towards the protection of our environment but also train their minds to improve and create a healthy social environment. Working together strengthens the harmonious bond between staff and students.

For the promotion of an inclusive benign environment, NSS, NCC, 'Eco Club' etc conduct several programmes. The NSS and NCC units of our college organize awareness rallies to awaken consciousness amongst the society and college towards socio economic problem prevalent in the society and to suggest ways to control harassment cases. Programmes on Drug menace in sports make the students and sportsperson aware of sports ethics.

The college also organizes programmes like "World Human Rights Day" and other such programmes to inculcate a sense of responsibility towards fundamental duties and rights of the citizens. Initiatives are taken to conduct awareness programmes on citizenship amendments act by ushering rallies. Our college aims for the effective promotion of commitment to the constitution of India and good citizenship in the state and the country through education.

The college promotes deeper understanding of the responsibilities of a citizen like following traffic rules to prevent accidents, women empowerment blood donation etc.

Numerous sports activities are conducted in the college. Atheletic Meet is a grand annual event. Students participate in these activities and the whole atmosphere becomes very lively. The teachers also take part in activities like 'Tug of War' and Musical Chair etc. These activities help in fostering forbearance and goodwill amongst all.

Cultural activities also boost tolerance and harmony. Myriads of cultural activities take place in the college; cultural fest is another attraction where students enjoy singing dancing and have a chance to see, regional cultural ethnicity.

There are multiple committees and cells that are contributing in providing an inclusive environment. There is a grievance redressal cell for students where they can lodge any complain. These complains are heard without any prejudice or distinction.

The commemorative days like 'International Yoga Day', 'Heart Day', 'Women's Day', 'World Population Day', 'World Environment Day' etc are celebrated with a lot of enthusiasm. Observing such days help in establishing productive interaction among staff and students.

Language days are also celebrated like "International English Language Day", "Hindi Day" etc to sensitize the students and staff towards enhancing their understanding and appreciation of cultural, regional, linguistic, communal, socioeconomic and other diversities.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE - 1

1. Title

EMPOWERING WOMEN THROUGH COMPREHENSIVE EDUCATION

2. Objectives

- To provide a safe and culturally inclusive environment for girls.
- To uplift their self-confidence.

3. The Context

Education is the key factor for women empowerment; women need to be empowered in every field. To fight against the socially constructed gender biases, women have to swim against the system which requires more strength. Such strength comes from the process of empowerment and empowerment comes through education. To implement this practice the college had to face a plethora of challenging issues.

4. The Practice

In keeping with its objective of Women Empowerment, the college encourages the girls to spread their wings in all dimensions of healthy college life. Holistic methodologies are adopted to empower them physically, mentally and shape them into healthy young citizens with character, value and culture.

- Projects, Seminars, Discussions and Extension Lectures provide a forum for them to think.
- As per the guidelines of UP government, many programmes like cybercrime awareness, self-reliance activities like teaching how to become self-dependent, marshal arts training, programmes on gender equality like "chuppi todo khul k bolo" etc. are organized under the aegis of Mission Shakti Abhiyan.
- Plenty of opportunities are provided to girls to participate in Inter College Competitions and Youth Festivals. Girls participate in sports activities and win medals.
- Posters, Slogans, Quotes in favour of respect for women are installed in key areas of college.
- Girl students are motivated to join NSS & NCC to carve in them the sentiment of service toward

society & nation. A separate NCC battalion has been created only for girls, 26 UP NCC Balika Vaahini.

- Facility of Scholarships and Fee Concessions are provided to needy and deserving girls. The fees of all girls are lesser than the fees of boys. Tuition fees is not charged from girl students.
- There is a separate girls' common room with facility of toilet and sanitary pads vending machine and incinerator. There is also an open reading area reserved only for girls.

5. Evidence of Success

- More than 60% of total students registered in our college are girl students.
- Girls of our college are able to grab considerable number of prizes in co-curricular activities.
- Our girls excelled in the sports arena and romped home several medals in Inter Collegiate competitions.
- Remarkable results in academics in all classes speak volumes of our success in sharpening the intellect of girls.
- Many girl students qualify NET and other competitive exams every year.

6. Problems Encountered and Resources Required

- The first barrier in the way of efforts of the college to foster women empowerment is society's general mindset. The girls feel the pressure as they have to go against the system and socially constructed gender biases to enter the college for higher education.
- More vocational courses are needed to be introduced in the college to facilitate the girls with skills to become financially independent.
- Special computer training programmes for making girl students techno-friendly and skilled are required.

BEST PRACTICE - 2

1. Title

GREEN CAMPUS: TOWARDS SUSTAINABLE AND CLEAN COLLEGE CAMPUS

2. Objectives

At S.D. College, the Green Campus initiative began with the objective of fostering a culture of eco-friendly practices and making the campus environmentally sustainable. We aim to build a campus that is plastic-free, produces minimal waste, has comprehensive recycling, conserves energy, and practices self-reliant in areas of power, water, and cleanliness.

3. The Context

The focus behind this green campus program is to ensure the continuity of sufficient water, waste management, conservation of natural resources, and other resources for the future. More stress is being given to the proper infrastructure development so as to continue and maintain green practices. The campus is designed with several initiatives for reducing energy consumption and utilizing renewable natural resources such as solar panels. A Green and Energy audit has been conducted on the college campus to create consciousness towards ecological values and ethics.

4. The Practice

- Initiatives are taken for a plastic-free campus. Awareness programmes on 'Plastic Waste Management' are organized on the occasion of 'International Plastic Free Day'.
- Restricted entry of automobiles within the college campus has helped us to reduce the carbon emission ratio and make the campus smoke-free.
- College faculty and students are involved in plantation drives which are frequently organized in the college campus and the nearby areas.
- Environment-friendly, energy-saving electrical appliances that reduce wasteful inefficiencies have been installed.
- Awareness in society through Rallies on Swachhata Abhiyan.
- Dumping of biodegradable waste within the college campus.
- The campus harbors a wide diversity of flora and fauna.
- Installation of Rain-Water Harvesting system for recycling rainwater.
- As an initiative to make our college campus completely smoke and tobacco-free, smoking and chewing tobacco is strictly prohibited in the college campus.
- Disposal of e-waste is a public health issue. All loosely discarded e-waste is collected at the college campus and handed over to external vendor (Techno Rich Software).
- The college's teaching and non-teaching staff donate potted plants to the college on special occasions to increase the green cover area and ambience of the college campus.

5. Evidence of Success

- Automobiles are parked at the parking, and no automobiles are allowed within the college due to restricted entry.
- Dumped biodegradable waste is used as manure for plants within the college campus.
- Alternate options of plastic are used within the college such as jute and paper bags, crockery, and steel utensils, etc.
- We have installed an alternate energy source, i.e., solar energy.
- We have received a certification of Green and Energy audit that ensures rational use of energy and natural resources within the college campus.

6. Problems Encountered and Resources Required

- The main problem encountered in the Green Campus initiative is the development and maintenance of proper infrastructure for green practices.
- Financial assistance is required for maintenance.

An inadequate supply of plastic alternatives increases their cost, making them less popular in college.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Striving Towards Societal Amelioration

The Sanatan Dharm College not only focuses on students' development but also on social advancement. The college envisions giving back to society and nature. We provide an opportunity for every student to contribute in making the society in which they live a better place to grow as better individuals.

Motivating women- Our constant efforts are towards motivating the girl students to pursue higher education, all key posts are graced by women in the college which is also a motivating factor. They learn life lessons and gain experiences through programmes like Mission Shakti. We instil confidence in girl students preparing them to battle the struggles of life. This effort is yielding fruitful results as the girl students are more in number and excelling in academics. The E-resource centre for girls in the Home Science department is instrumental in making girls techno-savvy and ready to face global society.

*Dissemination of knowledge-*The faculty and students of S.D. College visit schools in nearby villages for counselling and guiding them on issues related to hygiene, health, environment, plantation, women empowerment etc. Teachers of our college are invited as speakers in other institutes to propagate their knowledge for the benefit of other students. While teaching, the teachers of our college teach values and life skills to students, who in turn spread this knowledge in society. Some of the villages of district Muzaffarnagar have been adopted by students of NSS where they are spreading awareness. A skill development centre is recently established that has a laboratory of fifty computers for students and is open to society also.IGNOU centre in our college is imparting distance education to those who cannot attend college regularly.

Environmental awareness- We aim to promote a green and plastic-free environment, comprehensive recycling, conserved energy and self-sustainability in areas of power, water and cleanliness. Our college compound is automobile free. The college organises awareness programmes, plantation drives, promotes the use of environment-friendly energy-saving electrical appliances, dumping of bio-degradable waste within the college, management of wastewater and solar panels etc.

Our college has been actively organising public rallies in which teachers and a large number of students participate to spread awareness in society on different aspects such as Swachchata Abhiyan, Right to Education, Unity, De-Addiction (Nasha Mukti), Green Environment, Pollution, Road Safety and Cybercrime etc.

Social health- The college is also concerned with social health, blood donation camps are organised within the college in association with different organisations, experts are invited to educate and aware the students regarding their health. During the COVID-19 pandemic times college organised free vaccination camps for everyone in the college campus at regular intervals. Our oxygen cylinder in the Chemistry department was also available for needy people. We also facilitate the senior citizens with the use of our college grounds, garden and open gym for walking, jogging and exercising in the morning and evening.

The college playground is also used by other children of neighbouring areas to play.

Offering good sportspersons- Sports play a vital role in promoting social development, as sports empower an individual, unite and inspire people collectively. Our college is tremendously active in sports. Our college has won several times second position for best sports activities in the university. The students participate and win in different sports events. These students act as a source of motivation for others. Sports also promote equality ;it helps girls build self-esteem and develop skills. Our efforts are to motivate the girl students as well as their parents and such efforts are leading to an increase in the number of students participating in sports activities. They not only participate but also win different inter-college, inter-university, state, national and international tournaments.

Producing ideal citizens- To affect the all-round development of students and strengthen their role as ideal citizens, we allow them to participate in various extension activities like NCC, NSS, etc. We expect their work's outcome will benefit society and complement their learning experience. Through the NSS camp, people were informed about the importance of immunization, preschool children vaccination, awareness about the environment, AIDS, Dowry, Family Planning etc. through Public Rallies, Cleanliness Drives, Plantation Drives etc. The performance of NCC cadets is also remarkable. Our student participated in OTA Chennai for Army Officer Training, three NCC cadets received medals in the 18th Uttarakhand State Shooting Championship Dehradun, three NCC cadets were selected for I.G.C./R.D.C. 2020 etc.

Social Awareness- In line with the vision of the college towards the social development of society several committees are formed to carry out the duties towards society like 'Eco club', which awakens young minds to preserve and conserve the natural environment and make them more sensitive towards surroundings. The eco club organises different programmes such as plantation drives, debates, poster-making competitions, awareness lectures, and public rallies. It also reports to the municipality about the leakage of water in the vicinity etc. 'Prahari club'is recently formed to spread awareness of the bad effects of drugs and substance abuse in human life through rallies, campaigns and other possible ways.

***Moving towards Digitalization*–**The college has moved ahead in the field of digitalization by having an e-resource centre for students. The reading room in the library has access to Wi-Fi-enabled computers providing e-learning facilities to students as well as teachers. The computer laboratory in the skill centre is open to society to gain knowledge of the basics of computers. The digital display board of the college showcases the information to society. The latest feather added to the cap of S.D. College is its Android App "SD PG College". This app is a very unique feature which is going to move our students towards the zenith of digitalization as our students are a major part of society and are the future of the nation.

We believe that we are responsible for transforming the young generation into a productive youth making them capable to serve society in the best possible way and we are doing so. The college has a long list of illustrious alumni who are shining brightly in society.

File Description	Document
Any other relevant information	[View Document](#)
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

S.D. College, Muzaffarnagar is striving to get its luminous glory back. It is continuously striding forward in the direction of advancement and upgradation. The teaching and non-teaching staff is leaving no stone unturned to achieve this goal. Besides curriculum and co-curricular activities, the college lays emphasis on social amelioration also. During the COVID-19 pandemic Dr. Nitin Kumar, Yoga Expert, Assistant Professor of Physical Education department dispensed free yoga and natural treatment to approximately 150 people of the society through his helpline number. There is a group of teachers in the college who pay fees of needy students. The large college ground is open to the society to walk and play. The culture of the college speaks volumes about its righteousness and humaneness. Besides a favourable teaching learning atmosphere the college pays attention to hone the skills of the students. New courses are introduced from time to time. Recently BCA and BPES courses have been introduced. S.D. College is the only college offering B.Voc.(IT) course in the district. Approximately seventy percent of the classes are ICT enabled. The NCC of our college is outstanding senior under officer Vaibhav and under officer Ishaan Vashishth made the college proud by being chosen to represent Uttar Pradesh in the Republic Day parade and Prime Minister rally on 26th January 2023. Mr. Tushar Sharma, another student is so well versed in the art of making craft artifacts from newspaper that has been awarded "Best Craft Artwork Award" in the international art contest.

Sports is an arena where the students of S.D. College always make a mark. Many students have done wonders in athletics and shooting at state and national level Akshat Verma, Himani Kashyap(Shooting), and Arpita Saini (Race) to name a few. Young newly appointed teachers are very talented, Dr. Piyush Sharma has been awarded Shri Ram Murti Smarak Award for the research work in the field of yoga and naturopathy by the association of physiologist of India in ASSOPICON-2022 at AIIMS, Nagpur, Maharashtra, India. Lectures of famous personalities like Padmashri Dr. Sukama Acharya and dance recital of Dr. Meerananda Borthakur are also organised.

Concluding Remarks :

S.D. college is no doubt a fountain of learning which serves to quench the thirst of knowledge of the students of district Muzaffarnagar. We had not been able to get our college accredited and assessed by the National Accreditation and Assessment Council. We firmly believe that our earnest endeavours will surely yield positives consequences and the outcome will serve as a catalyst to inspire us to continue serving the student community more effectively. This introspective report which recapitulates the history of the growth and development of the college and sheds light on the strengths that can be celebrated and gaps that require attention and improvement. The preparation of the SSR has facilitated a process of introspection and preparedness enabling the college to embark on a journey of rapid progress and advancement.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
2.1.1	**Enrolment percentage** 　2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)** 　　Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
2243	2114	2087	2094	2084 | 　　Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
2243	2126	2087	2097	2086 | 　2.1.1.2. **Number of sanctioned seats year wise during last five years** 　　Answer before DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---	
2.4.1	**Percentage of full-time teachers against sanctioned posts during the last five years** 　2.4.1.1. **Number of sanctioned posts year wise during the last five years** 　　Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
112	110	108	108	108 | 　　Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
111	109	106	105	105	 　Remark : Input is edited by excluding physical educator and librarian.
3.3.1	**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years** 　3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years** 　　Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
37	23	10	7	10	

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
24	21	10	7	9

Remark : Input is edited considering ugc care list papaers.

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years** 　3.3.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>62</td><td>23</td><td>27</td><td>19</td><td>08</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>39</td><td>23</td><td>26</td><td>19</td><td>08</td></tr></table> Remark : Input is edited from data template.
3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.* 　3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>25</td><td>9</td><td>16</td><td>8</td><td>6</td></tr></table> Answer After DVV Verification : <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>6</td><td>2</td><td>14</td><td>1</td><td>2</td></tr></table> Remark : Input is edited considering the programs conducted by NSS and NCC.
3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

	Answer before DVV Verification :
	Answer After DVV Verification :21
	Remark : The MOUs which are in assessment years are only considered input is edited according to it.
4.3.2	**Student – Computer ratio (Data for the latest completed academic year)**
	4.3.2.1. **Number of computers available for students usage during the latest completed academic year:**
	Answer before DVV Verification : 200
	Answer after DVV Verification: 163
	Remark : Input is edited from data clarification documents considering the computer for the use of students only.
4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*
	4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**
	Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
19.48	11.39	9.28	12.12	14.94

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
17.93	8.16	6.34	9.11	11.93

Remark : Input is edited from the data template excluding gardening expenses.

5.1.1	*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*
	5.1.1.1. **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**
	Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1974	1818	2136	2199	2148

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

| 1974 | 1818 | 2136 | 2199 | 2148 |

| 5.3.1 | **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years* |

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
18	0	18	14	23

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	5	0	10

Remark : Input is edited from certificates.excluding only paricipation certificates.

| 5.3.2 | **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years** |

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
33	05	32	28	26

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
33	05	31	27	24

Remark : Input s edited from data template.Multiple activities on the relatively closer dates to be considered as one only.))

| 6.2.2 | *Institution implements e-governance in its operations*

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination** |

	Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : Input is edited from clarification documents.
6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years* 6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
71	10	29	159	163 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
58	9	7	97	100 | 6.3.3.2. **Number of non-teaching staff year wise during the last five years** Answer before DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
76	68	64	67	70 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
76	68	64	67	70	 Remark : Input is edited from data template. Multiple participation of the faculty in the same academic year to be considered as one.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year wise during the last five years** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---
5542	5187	4755	4775	4829 | Answer After DVV Verification: | 2021-22	2020-21	2019-20	2018-19	2017-18
---	---	---	---	---	

5542	5187	4755	4775	4828

2.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 227 Answer after DVV Verification : 224

2.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
112	110	108	108	108

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
111	108	102	105	105